# **RECORDER**

# **Recording/Public Records**

## **⇒** Departmental Goal:

To provide easy access to County departments, records & services.

#### County-wide Goal: Customer Satisfaction

1115

- ▶ **Objective:** Annually, increase the number of digitized records viewable via internet by 20%.
  - → Measure: Percentage of digital records viewable via internet.

## Strategy:

7115

Utilize current resources to digitize records currently on microfiche and when funding is available, contract services through reputable vendor to enhance archived records for digital quality and digitize current microfiche.

Target / Benchmark :					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
20%	40%	60%	80%	100%	

### County-wide Goal: Customer Satisfaction

1183

- ▶ Objective: By the next survey, to have 80% or more of residents in Yuma County to agree that the availability of public records meets their needs.
  - → Measure: Percentage of residents in Yuma County who agree that the availability of public records meets their needs.

## Strategy:

7183

No change in department's budget is needed to accomplish this objective.

Target / Benchmark:					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
80%	80%	80%	80%	80%	

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# **Recording/Public Records**

#### County-wide Goal: County Resources

1182

- ▶ **Objective:** Index 100% of recorded documents within 48 hours of recordation by FY2018.
  - → Measure: Percentage of documents indexed.

### Strategy:

7182

When funding is available, increase staffing levels to meet market standards in comparing to other entities' staffing levels in order to accomplish the daily functions more efficiently and meet this particular goal.

Target / Benchmark:					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
20%	40%	60%	80%	100%	

# **Voter Registration/Early Voting**

**⇒** Departmental Goal:

Improve processing rate of early ballot returns.

County-wide Goal: County Resources

1189

- ▶ Objective: Process 95% of early ballots received within 24 hours by FY 14/15.
  - → Measure: Percentage of early ballots processed within 24 hours.
- Strategy:

7189

When funding is available, acquire up-to-date technology that allows digitization of returned ballots for digitized signature verification.

Target / Benchmark:					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
80%	95%	95%	95%	95%	

# RECORDER

# **Voter Registration/Early Voting**

Departmental Goal:

Increase and Maintain Voter Outreach and Public Education Opportunities.

County-wide Goal: County Resources

- ▶ Objective: Increase the number of public education opportunities and voter outreach events to 15 by FY14/15.
  - → Measure: Number of public education opportunities and voter outreach events.

Strategy:

When funding is available, increase staffing levels to meet market standards in comparing to other entities' staffing levels in order to accomplish the daily functions more efficiently and meet this particular goal.

Target / Benchmark :					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
12	15	15	18	18	

Departmental Goal: Increase early ballots submission.

County-wide Goal: County Resources

1188

- ▶ Objective: Increase the percentage of returned early ballots of those mailed to early voters to 60% by FY 14/15.
  - → **Measure:** Percentage of early ballots returned.

Strategy:

7188

Utilize existing resources to foster more efficient communication with voters to emphasize and encourage returned ballots. When funding is available, increase resources and/or staffing levels to focus on public outreach and education.

Target / Benchmark:					
FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	
30%	60%	60%	65%	65%	